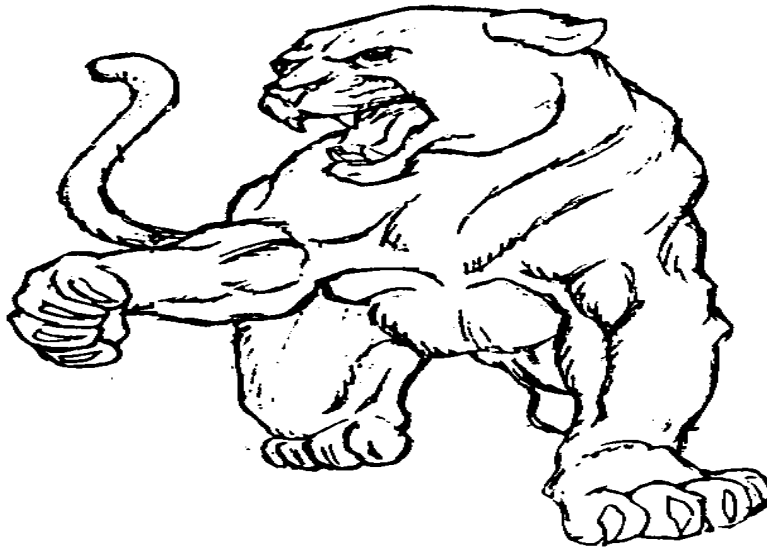




***Desert Oasis  
High School***



**STUDENT  
HANDBOOK  
2013-2014  
School Year**

***DESERT OASIS HIGH SCHOOL...  
A place to work, learn, and succeed!***

# ***Desert Oasis High School***

1302 So. Third Street, El Centro, CA 92243  
760-336-4555 (Main Office) \* 760-337-3952 (Fax)  
[www.desertoasisnet.net](http://www.desertoasisnet.net) \* [www.cuhsd.net](http://www.cuhsd.net)

## Central Union High School District

### Board of Trustees

Ryan Childers  
Jacinto "Jay" Jimenez  
Emma Jones  
Jeanne Vogel  
Steve Walker



## Central Union High School District Administrative Staff

C. Thomas Budde, Superintendent  
Sheri Hart, Assistant Superintendent  
Lucy Hendry, Executive Secretary  
(760) 336-4500

## Desert Oasis High School Administrative Staff

Tracie J. Baughn, Ed.D, Principal  
Juanita Alaniz, Secretary  
(760) 336-4555

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## ***Desert Oasis High School Certificated Staff***

<b>Teacher</b>	<b>Subject</b>	<b>Room #</b>	<b>Extension</b>
Alejandro López	<i>Credit Recovery/Periods 1,2,3,5</i>	1	4565
Alejandro Lopez	<i>World History/Period 4</i>	6	4566
Mónica Martínez	<i>English 10/12</i>	2	4564
Carolina Flores	<i>US History/Government</i>	3	4563
María Méndez	<i>English Language Development</i>	4	4589
Victor Velazquez	<i>Math</i>	5	4559
Adrian Hernandez	<i>Counselor</i>	office	4589
Roberto Padilla	<i>Spanish/Periods 1,2, 4, 5</i>	6	4566
Roberto Padilla	<i>E2020/period 4</i>	1	4565
Linda Williams	<i>Integrated Science/Biology</i>	7	4570
Chrissy Adams	<i>P.E./Periods 1, 2, 4, 5</i>	8	4548
Chrissy Adams	<i>E2020/Period 6</i>	1	4565
Norma Lara	<i>ELA/9/11</i>	16	4583
<b>Counselor/Support Staff</b>	<b>Program</b>	<b>Room #</b>	<b>Extension</b>
Leonor Félix-Santos	<i>Migrant Ed/Wednesday</i>	Testing Office	4526
Anabelle Alvarez	<i>Psychologist</i>	Main Office/16	4555
Chip Razcka	<i>Psychologist</i>	TBD	
Adrian Hernandez	<i>Guidance Counselor</i>	Office	4589
Maricela Avila	<i>Cal-SAFE</i>	Main Office/16	4555
Monica Martinez	<i>Resource/Academic Coach</i>	2	4564

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## ***Desert Oasis High School Classified Staff***

<b>Support Staff</b>	<b>Subject</b>	<b>Room #</b>	<b>Extension</b>
<b>Juanita Alaniz</b>	<i>School Secretary</i>	Main Office	4543
<b>Carolina Calderon</b>	<i>Registrar Clerk</i>	Main Office	4552
<b>Sylvia Ruelas</b>	<i>Receptionist</i>	Main Office	4555
<b>Margarita Ortiz</b>	<i>Attendance Clerk</i>	Main Office	4553
<b>Margaret Duggan</b>	<i>Testing Clerk</i>	Testing Room	4526
<b>Tony Jiménez</b>	<i>Maintenance/Custodial</i>	TBD	4555

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# Principal's Message:

August 2013

Dear Students and Parents:

Welcome to the 2013-2014 school year! This year is going to be an exciting one in education. We are implementing the National Common Core Standards, which have proven to be an effective way to prepare all high school graduates for career and/or college success. The changes in instruction will be challenging for all, but I am confident that, by working together, we will be successful. As always, I encourage parents to be active in their child's education, come to school whenever you have the time, and find ways that you can help us help you and your student. There are many opportunities for parents to become involved, from Student of the Month celebrations to helping out with extra-curricular activities.

During the 2013-2014 school year, we will continue to focus on:

- ◆ learning and assessment for learning;
- ◆ Maintaining accreditation of our school;
- ◆ increased CAHSEE success in both English Language Arts and Mathematics;
- ◆ self-awareness and self-accountability;
- ◆ Career and/or College Readiness, and
- ◆ positive citizenship.
- ◆

Respect for self and others is important at Desert Oasis High School. Students have the right to a high-quality education, bell to bell instruction, and timely information regarding your grades and graduation status. Parents have the right to be informed of what is happening on our campus and with your child. Our teachers have the right to a cooperative classroom of students who are focused on working hard and attaining their high school diploma. It is expected that you come to school every day, on time, ready to put your best effort into your education.

Parent and student involvement in school activities is vital if a school is to succeed. Please consider becoming a member of ASB (students) or of our Site Council/ELAC committee (parents).

With Respect,

Ms. Tracie J. Baughn, Ed.D  
Principal



## Mission Statement

***Desert Oasis High School provides alternative education programs which offer a new beginning for students of Central Union High School District. We provide an education in a safe learning environment that will lead to a high school diploma, and empower students to become responsible, caring and contributing members of society.***

\*\*\*\*\*

## School-wide Goals

- #1: Students will be able to read, write, communicate, think critically, and utilize math skills at an acceptable level upon graduation .
- #2: Students will have developed the skills and information necessary to learn effectively by themselves and to solve practical problems through individual and group applications.
- #3: Students will understand the relationship between research, technology, and society, and will demonstrate clear research methods and technology to achieve their educational and vocational goals.
- #4: Students will be aware of the social skills and appropriate behavior that is necessary to co-exist with other members of society.

# A

## ADULT EDUCATION

Desert Oasis High School and the Central Union Adult School (CUAS) share a campus. We must be respectful of each other and co-exist within the established campus boundaries. Desert Oasis High School students and CUAS students are not to ‘mingle’, associate, or socialize with each other during school hours. The bathrooms located to the west of room 10 are for adults only. Students of DOHS may not use these bathrooms

## ADULT EDUCATION CO-ENROLLMENT

A Desert Oasis High School 12th grade student may co-enroll with the CUAS to earn credits towards graduation from DOHS. Co-enrolled students may earn up to twenty (20) credits at CUAS and still qualify to receive a Desert Oasis High School diploma. If you are interested in co-enrolling with CUAS, make an appointment to see your counselor (Mr. Hernández) as soon as possible. He will assist you with the process, and will also assist you with making an appointment with Mrs. Thompson, Principal of Central Union Adult School.

## ASSOCIATED STUDENT BODY:

Desert Oasis High School encourages its students to become involved with their school and their community. One way to accomplish this is to participate with its Associated Student Body (ASB). We will be holding elections during the month of September for the leadership positions of: **President, Vice President, Treasurer, Secretary, School Board Representative, and Activities Commissioner.**

***If you are interested in being a part of Desert Oasis High School’s ASB, please pick up an application in the main office by Friday, August 30, 2013. Elections will be held Friday, September 13, 2013.***

## ATTENDANCE:

**Every day and on time!** Students must be in school each day that classes are in session. If a student is absent for any reason, the parent/guardian must verify the absence with 72 hours (3 school days) of the absence. If an absence is not cleared within 72 hours, the absence will remain **UNEXCUSED**. Any and/or all absences must be cleared with the attendance office within 72 hours by:

- A. An acceptable note, signed by parent/guardian on file.
- B. A medical note, signed by an authorized physician.
- C. A phone call from parent/guardian on file to **(760) 336-4553**.

Absences are deemed **excused** for the following reason(s):

- A. ***Illness***
- B. ***Medical Appointments\**** (\*because DOHS is dismissed at 12:30 p.m., parents and students are encouraged to make appointments after 12:30 p.m.)
- C. ***Quarantine***
- D. ***Death of an immediate family member***

Any absences will affect student success; more than 10 will affect your ability to take part in any 12th grade activities such as Grad Night and the graduation ceremony. Students who arrive late to school, or who are habitually tardy to class between periods, will be assigned detention. Detention is held after school, between the hours of 12:30 p.m. and 1:30 p.m. **Students with three or more tardies will be assigned campus beautification (cleaning rooms and bathrooms, scraping gum off sidewalks, emptying recycle containers, etc.)**

# B

## BACK TO SCHOOL NIGHT

Back to School Night will be held on **Wednesday, August 28, 2013** starting at **6:00 PM** at Desert Oasis High School. Students are encouraged to bring their parents to this event. Students will be dismissed from school at 11:32 AM (minimum day schedule). [SEE: APPENDIX A: FLYER]

## BELL SCHEDULES

### (Regular Day) - Every day and on time!

**1st Period:** 8:00 AM—8:50 AM  
**2nd Period:** 8:53 AM—9:43 AM  
**3rd Period:** 9:46 AM—10:36 AM  
**Break:** **10:36 AM—10:46 AM**  
**4th Period:** 10:46 AM—11:36 AM  
**5th Period:** 11:36 AM—12:29 PM  
**Lunch:** 12:29 PM—1:07 PM  
**6th Period:** 1:10 PM—2:00PM

### (Minimum Day)

**1st Period:** 8:00AM—8:40AM  
**2nd Period:** 8:43 AM—9:23 AM  
**3rd Period:** 9:26 AM—10:06 AM  
**Break:** **10:06 AM—10:13 AM**  
**4th Period:** 10:13AM—10:53 AM  
**5th Period:** 10:56 AM—11:36 AM  
**6th Period:** 11:39 AM—12:19 PM

## BOARD MEETINGS

The Central Union High School District Board of Trustees regular meetings are held once per month in the CUHSD Board Room, located at 351 Ross Avenue.

## BUS BEHAVIOR

Although the Central Union High School District bus transportation is available to qualifying students, student and parents are advised that the bus transportation is a privilege and not a right. Students who exhibit inappropriate conduct on or around a CUHSD school bus, its driver or any of its passengers may have their bus transportation privileges either suspended for a period of time, or revoked completely.

## BUS TRANSPORTATION

Central Union High School District bus transportation is available to qualifying students, depending on location of residency within the district's boundaries. In order to request transportation, or to find out if a student qualifies for transportation, the student needs to go to the school's main office and fill out a transportation request with Mrs. Ruelas, the school's receptionist. Submitting a transportation request does not guarantee approval of the bus request. Parents/students will be contacted by district office personnel regarding the status/decision of transportation request.

# C

## CAHSEE

One of the mandatory high school graduation requirements in the State of California is passing BOTH sections of the California High School Exit Exam (CAHSEE) by the students' graduation date. Students must earn a minimum score of 350 on each section of the exam (English Language Arts & Mathematics).

The primary purpose of the California High School Exit Examination (CAHSEE) is to significantly improve pupil achievement in public high schools and to ensure that pupils who graduate from public high schools can demonstrate grade level competency in reading, writing, and mathematics. The CAHSEE helps identify students who are not developing skills that are essential for life after high school and encourages districts to

give these students the attention and resources needed to help them achieve these skills during their high school years. All California public school students must satisfy the CAHSEE requirement, as well as all other state and local requirements, in order to receive a high school diploma. The CAHSEE requirement can be satisfied by passing the exam.

The CAHSEE has two parts: English-language arts (ELA) and mathematics. The ELA part addresses state content standards through grade ten. In reading, this includes vocabulary, decoding, comprehension, and analysis of information and literary texts. In writing, this covers writing strategies, applications, and the conventions of English (e.g. grammar, spelling, and punctuation). The mathematics part of the CAHSEE addresses state standards in grades six and seven and Algebra I. The exam includes statistics, data analysis and probability, number sense, measurement and geometry, mathematical reasoning, and algebra. Students are also asked to demonstrate a strong foundation in computation and arithmetic, including working with decimals, fractions, and percents. (<http://www.cde.ca.gov/ta/tg/hs/overview.asp>)

### **CAHSEE ADMINISTRATION DATES**

During the 2013-2014 school year, CAHSEE will be administered to CUHSD students on the following dates:

<i>October 1 &amp; 2 2013</i>	Grades 11, 12 and CUAS
<i>November 5 &amp; 6, 2013</i>	Grades 12 and CUAS
<i>February 4 &amp; 5, 2014</i>	Grade 11 & 12
<i>March 18 &amp; 19, 2014:</i>	Grade 10 (census)
<i>May 13 &amp; 14, 2014</i>	Census Make-up; Grade 12

\*Note to 12th grade students who still need to pass one or both sections of the CAHSEE: To participate in the **May 2014 graduation ceremony**, you must have passed both sections by graduation date.

[Refer to APPENDIX D for CAHSEE Administration Dates]

### **CAL-SAFE**

Cal-SAFE (California School Age Families Education) offers support for parenting or expecting students. Cal-SAFE is designed to help students improve academic achievement while also improving parenting skills and providing child care and development programs for their children.

The Cal-SAFE Child Care Center is located on the Central Union High School campus, at 1001 Brighton Avenue, and is available for the children of teen parents in the Central Union High School District. The pregnant or parenting teens continue to attend any school in the CUHSD. The program's coordinator, Mrs. Avila, is on the Desert Oasis High School campus every other Thursday (or by appointment), from **9:00 am to 11:00 am** to meet with students. If you need to see her, please come by the main office and leave your name with Mrs. Ruelas, the school receptionist or call (760) 336-4365 to make an appointment..

### **CAMPUS BOUNDARIES**

Desert Oasis High School is a closed campus. Students may not leave the DOHS campus during school hours without an off-campus pass. Students leaving campus without permission during school hours will be considered truant, and subject to truancy consequences. During school hours, the parking lot is off limits to students. Students must get a pass to go to their cars, even if the vehicle is in the school's parking lot.

Classrooms being utilized during school hours by CUAS are **OFF LIMITS** to DOHS students, unless permission has been obtained by Mrs. Thompson, Principal of Central Union Adult High School (CUAS). CUAS classrooms are: **#11, 12, 13, 14, 15**. Students may not use the restrooms located on the side of Room 10 for any reason!

### **CHANGE OF ADDRESS**

Students and/or parents are required to notify the school if their home address and/or other contact information (home telephone, work telephone, cell phone, emergency contact, etc.) changes at any time during the school year. Proof of residency will be required to verify the change of address. A new emergency card will have to be submitted to the school.

### **CLASS CHANGES**

Class changes are allowed only for the following reason: **The student has already taken/completed the class he/she is enrolled in.** Any other reason for class changes are not accepted.

### **COLLABORATIVE WEDNESDAYS (2013-2014 School Year)**

On Collaborative Wednesdays, students follow the minimum day schedule and are dismissed at 12:15 PM.

### **COMPUTER USE**

All classrooms at Desert Oasis High School have at least two computers with internet access for student use. Computer use for students is encouraged, so long that students use the computers for academic purposes. Students who do not use the school's computers appropriately will be subject to disciplinary action by the school and/or district, and access to the school's computers will be restricted.

#### **UNACCEPTABLE COMPUTER ACTIVITY:**

1. Access to websites such as MY SPACE or YOUTUBE;
2. Access to adult content websites
3. Disabling the internet proxy
4. Downloading inappropriate material and/or music

### **COUNSELING / STUDENT SERVICES**

Different types of counseling services are available to Desert Oasis High School students. Following are the services available to our students:

### **CRISIS LINE**

The number to the *California Youth Crisis Line* is (800) 843—5200.



### **DAILY SCHEDULE**

***Every day, and on time!*** Classes at Desert Oasis High School begin at 8:00 AM, and dismiss at 2:00 PM. Minimum day schedules shall be in effect for Collaboration Wednesdays and Finals.

### **DETENTION**

Students who arrive late to school, or who are habitually tardy to class between periods, or are defiant in class, will be assigned detention. Detention is held after school (12:30 p.m. - 1:10 p.m.). Chronic issues will result in campus beautification, suspension, or SARB.



### **EIGHTEEN (18)+ YEAR OLD STUDENTS**

In the State of California, compensatory education is required for students between the ages of 6 to 18. when a student turns 18 years old, however, public education is a privilege, rather than a right. At Desert Oasis High School, we encourage ALL of our students to attend school, everyday and on time! With that being said, when an 18-yr student exhibits disregard for attendance and or discipline policies, and/or is not

making sufficient academic progress, DOHS administration will conference with the student and the parent to outline the options available for the students. The student may remain at DOHS on a contract, or the student may be recommended to the Central Union Adult High School program.

### **EMERGENCY CARDS**

Be certain that ALL of the information you and your parents/guardians provide on the emergency card is CURRENT and ACCURATE. Inconveniences tend to occur when the emergency cards are not current and have inaccurate information. Whenever any of the information changes, for any reason, during the school year, please make certain that you come to the main office and obtain a new emergency card.

Some of the problems with inaccurate emergency cards:

1. Wrong telephone numbers
2. Disconnected telephone numbers
3. The names of adults who can tend to the student's basic needs are not listed on the emergency card, and therefore student(s) cannot be released to that adult in the case of an emergency.

### **EXPULSIONS (MANDATORY)**

The following list of offenses may result in suspension, referral to Student Support Services, or expulsions from the Central Union High School District. All cases recommended for expulsions will be investigated and determined on specific particular facts.

#### ***MANDATORY Recommendation for Expulsion [California Education Code 48915 c]***

The Principal **must** recommend expulsion for the following:

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Selling a controlled substance.
4. Committing or attempting to commit sexual assault.
5. Possession of explosives (as defined in US Code, Section 921, title 18)

#### ***QUASI-MANDATORY/PERMISSIVE Recommendation for Expulsion [California Code 48915 a]***

The Principal **shall** recommend expulsion for the following:

The Board of Trustees is required to make an additional finding that either of the following conditions exist:

- (a) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct;  
or
- (b) Due to the nature of the violation, the presences of the pupil causes a continuing danger to the physical safety of the pupil and/or others.
  1. Causing physical injury
  2. Possession of any knife, explosive, or dangerous object or no reasonable use to a student
  3. Possession of any controlled substance
  4. Robbery or extortion
  5. Assault or battery on a school employee

#### ***DISCRETIONARY RECOMMENDATION [California Education Code 48900]***

The Principal **may** recommend expulsions for the following if:

- (a) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct;  
or
- (b) Due to the nature of the violation, the presences of the pupil causes a continuing danger to the physical safety of the pupil and/or others.
  - A. (1) Physical injury to another person

- A. (2) Willfully caused physical injury by force or violence upon another person.
- B. Possession of weapons, explosives, or dangerous objects
- C. Possession or use of a controlled substance, alcohol, or intoxicant
- D. Offered, arranged, or negotiated to sell a substance represented to be a controlled substance
- E. Committed robbery or extortion
- F. Vandalism to school property or private property
- G. Theft
- H. Possession of tobacco
- I. Excessive use of profanity or repeated vulgarity
- J. Possession of drug paraphernalia
- K. Defiance or disruption of school activities
- L. Possession of stolen property
- M. Possession of an imitation firearm
- N. Commit or attempt to commit sexual assault or sexual battery
- O. Harass, threaten, or intimidate a student witness
- P. Selling Soma
- Q. (1) Hazing (2) sexual harassment (3) hate violence (4) Intentional harassment, threats, or intimidation against school staff or property



### **FINAL EXAMS**

On days when final exams are administered, students will be dismissed at 12:19 PM (minimum day schedule).

### **FINANCIAL AID AND SCHOLARSHIPS**

All Seniors are encouraged to apply for financial Aid. Free money, grants, college work study and loans are based on students' needs. In the month of January, students and parents must complete the FAFSA application. Many scholarship applications for 12th grade students are available in the counseling office. Mr. Hernández, counselor, can further assist students.

### **FIRE, DISASTER, and/or EMERGENCY DRILLS**

Desert Oasis High School will hold periodic fire, disaster, and/or emergency drills throughout the school year. Teachers will review evacuation procedures with students in their classes, in an effort to be prepared and ensure the safety of students and staff in the event of fire, disaster, and/or other emergencies that may occur.

### **FOOD AND DRINKS**

Food and drinks are **NOT ALLOWED** in the classrooms. Food and drinks may be consumed on campus in the quad/ramada area. Drinks purchased off campus are **NOT ALLOWED** on campus. **Students with off-campus drinks will be directed to discard them prior to entering the campus gates.**

### **FREE AND REDUCED LUNCH**

Qualifying students may receive free or reduced lunch at Desert Oasis High School. All students, however, must submit a lunch application prior to enrollment.



## GRADUATION REQUIREMENTS

To graduate from Desert Oasis School, student must fulfill the following Central Union High School District graduation requirements:

1. Have earned **220** credits: [40—English, \*20—Mathematics; 10—World History; 10—US History; 5—American Government; 5—Economics; 10—Life Science; 10—Physical Science; 20—Physical Education; 10—Fine Arts/Foreign Language; 5—Practical Arts; 5—Health Education; 10—Academic Electives; 60—General Electives]
2. Have a minimum grade point average of **2.00**
3. Have passed **BOTH** sections of the California High School Exit Exam (English Language Arts & Mathematics) by the students' intended graduation date.

(\*10 credits of Mathematics must be Algebra I, and the remaining 10 credits may be any level higher than Algebra I).

## ID CARDS



All students must have a current year (2013-14) DOHS school identification. Student ID pictures will be taken during the first three weeks of school, and ID cards will be distributed shortly thereafter. Students must have their ID cards on the provided lanyard and worn around the neck, visible at all times while on campus. Although there is no cost for the first ID cards, ID cards will be replaced at a cost of \$5.00 to the student. Lanyards are \$3.00 for a replacement. If you do not have your ID, you will be required to purchase one, even if you simply forgot it.

## INVOLUNTARY TRANSFERS

Students who **involuntarily** transfer to Desert Oasis High School (SARB, DAHP, Suspension of Expulsion) **may petition** to return to their original school of residence **only if all mandates of their transfer agreement have been fulfilled**. Involuntary transfer students who are eligible for return must submit a request for a transfer hearing at the end of each semester.

**\*Note: A request for a transfer hearing does not guarantee student will be allowed to return to original school of residence. Request approvals are determined at the transfer hearings on a case by case basis.**

## INTERNET USE

Cyber bullying is a growing problem in schools. Be very careful what you post on Facebook or similar social media sites. Students may be subject to discipline for off-campus misconduct if the misconduct is related to school activity or attendance and causes or is reasonably likely to cause a substantial disruption to school activity.

## MILITARY RECRUITERS



Local military recruiters are on campus when possible throughout the school year, particularly after school. They may also schedule appointments with students. If you are serious about joining the military, then get serious about interested in taking the *Armed Services Vocational Aptitude Battery* (ASVAB) test. Talk to one of the military recruiters in the Fall about taking the ASVAB. You can also go to [military.com](http://military.com) to access free ASVAB practice tests.

## PASSES



Students must have written passes to leave the classroom for any reason (to go to restroom, office, another classroom, parking lot, etc.). It is the student's responsibility to ask for the pass. Students out of class without an appropriate pass will be assigned detention.

**P**

### **PERSONAL PROPERTY**

**STUDENTS ARE SOLELY RESPONSIBLE FOR ANY PERSONAL PROPERTY THEY BRING WITH THEM TO SCHOOL (i.e., cell phones, wallets, iPods, money).** Neither staff, Desert Oasis High School, or the Central Union High School District shall be held responsible and/or liable should the personal property be damaged or stolen.

**Radios, Cell Phones, I-PODS, Walkman's, Stereos, MP3 players, Game boys, etc. do not support the educational mission of this school. DOHS discourages students from bringing these items to school and is not responsible for theft of these items while at school. If these items are brought to school, they may not be used during class time, break, or passing period. If a teacher or administrator asks for an electronic device, the student must surrender it.** Use of these during class time will result in the following:

- 1st offense:** Referral, **item confiscated** by administrator and **returned to student** at the end of the school day
- 2nd offense:** Referral, **item confiscated** by administrator, parent conference; item **returned to parent** at parent conference.
- 3rd offense:** Referral, item confiscated by administrator, parent notification/conference; item held in office until end of semester.

### **PHYSICAL EDUCATION**

Students who are enrolled in Physical Education classes must wear closed shoes to the PE class at all times during the class hour. Students may bring clothing conducive to physical activity to change into for PE class.

### **PROGRAM IMPROVEMENT**

DOHS is currently a PI—4school, signifying that if all AYP targets are met, our school will no longer be considered a PI (Program Improvement) school.

***What is PI (Program Improvement)?*** In California, PI is the formal designation for the Title I-funded schools and LEAs (school districts) that fail to make AYP for two consecutive years (AYP = Adequate Yearly Progress).

***What is the PI Exit Criteria?*** A PI school that makes AYP for one (1) year will maintain the same PI status for one additional year and be required to continue implementing the applicable NCLB requirements. In order to exit PI, a school must make AYP for two (2) consecutive years.

**R**

### **RECOGNITION OF STUDENTS**

Desert Oasis High School makes every attempt to recognize the efforts and successes of all of our students, whether the successes are in or out of the classroom. DOHS students are recognized on the site's electronic marquee (sponsored by the Central Union Adult School). Other student recognitions take place at School Site Council meetings, CUHSD board meetings, school newsletters, and monthly award ceremonies.



### **SCHOOL SITE COUNCIL**

The School Site Council (SSC) is a group composed of: site personnel (administration, certificated, & classified staff), parents and students. The SSC works with the principal to develop, review, and evaluate school improvement programs and school budgets. The SSC generally advises the principal on the school budget and the school's improvement plan. The SSC is also responsible for making decision about parent involvement and the school's safety plan.

The members of the site council are generally elected by their peers. For example, parents elect parent representatives, teachers elect teachers, students elect students. The SSC meets once per month, for an average of one hour. ***If you are interested in serving as a student representative on the SSC, please submit your name to your first period teacher, or to Ms. Alaníz, the school's secretary.***

### **SCHOOL BOARD STUDENT REPRESENTATIVE**

The CUHSD Board of Trustees welcomes student input and representation at its monthly meetings. ***If you are interested in being selected as DOHS Student Representative to the CUHSD School Board, please submit your name to your first period teacher, or to Mrs. Alaníz, the school's secretary.***

### **SCHOOL SITE IMPROVEMENT (ACTION) PLAN**

The school site improvement plan contains the goals for improvement in the following areas: English Language Arts, Mathematics, Technology, Parent Involvement, and Student Responsibility for Academic Achievement. Copies of the School Improvement Plan are available upon request.

### **SEARCH & SEIZURE, USE OF TRAINED CANINES**

The law provides school officials with sufficient latitude to search students, their possessions, and automobiles, in the ongoing effort to maintain a safe and secure campus. When a school official has a "reasonable suspicion" that a student may be in possession of contraband or dangerous objects, the student will be asked to empty all pockets and provide the official access to other personal items (backpacks, cars) that may contain these objects. It is hoped that all students will be cooperative as school officials will make every attempt to be unobtrusive and respectful of privacy. Students who have knowledge of contraband or dangerous objects on campus are strongly encouraged to report their knowledge to the principal or community liaison, Mr. Lopez.

### **SATURDAY SCHOOL**

Throughout the school year we will offer Saturday School for those who need extra computer time. You may also use this to make up one absence per Saturday attendance. Dates will be announced each month. You must attend the full four hours to make up an absence.

### **STAFF DEVELOPMENT**

Staff will participate in staff development on ***Monday, January 6, 2014. There will be no classes for students on that day.*** Classes will resume on Tuesday, January 7, 2014, at 8:00 AM.

### **STAR (CST Testing)**

STAR (CST) Testing will take place during the testing window of ***April 1, 2014—May 13, 2014.***

### **SUSPENSION/EXPULSIONS**

As per California Education Code **48900: Grounds for suspension or expulsion** - A pupil may not be suspended from school or recommended for expulsion, unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (q), inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (a) (2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 of Division 10 of the health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represent the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teacher, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a or 289 of the Penal Code or committed sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing as defined in subdivision (b) of Section \*\*\*245.6 of the Penal Code.

A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- 1) While on school grounds.
- 2) While going to or coming from school
- 3) During the lunch period whether on or off the campus.
- 4) During, or while going to or coming from, a school-sponsored activity



### **TARDIES**

The expectation at Desert Oasis High School is that students be in school “*...everyday, and on time!*” Students who arrive to school late (after 8:00 AM), or arrive late to any of their classes, will be assigned detention. Detention is held after school, between the hours of 12:30 p.m. and 1:30 p.m. Chronic issues will be assigned campus beautification. For accounting purposes used to determine senior eligibility for activities, four tardies will equal one absence.

### **TITLE I**

The Title I Program is a federally funded program that provides financial assistance to school districts and schools with high numbers or percentages of disadvantaged students to help ensure that all students meet challenging State academic content and student academic achievement standards. Title I is designed to support State and local school reform efforts tied to challenging State academic standards in order to reinforce and amplify efforts to improve teaching and learning for all students, especially those farthest from meeting State standards.

### **TRANSCRIPTS**

Students may request either official or unofficial transcripts by filling out a transcript request form in the main office, at least 24 hours in advance. The school registrar will issue both official and unofficial transcripts to students. Keep in mind that official transcripts will be sealed in an envelope.

### **TRESSPASSING ON OTHER SCHOOL CAMPUSES**

Desert Oasis High School students are not allowed on the campuses of the traditional high schools (*Central Union High School, Southwest High School*) AT ANY TIME during the school day. DOHS students will be considered TRESPASSERS if caught at either of these two school campuses, and may be subject to arrest. The only exception to this would be if: a) the student has written permission from an administrator from the site; b) the student is a spectator at a community event being held at that school (i.e., sporting event); or c) the student is attending ROP classes being offered at that school site.

Similarly, Desert Oasis High School students are not allowed on the campuses of the El Centro Elementary School District (elementary schools, junior high schools); Community School; Private Schools; other Imperial Valley districts’ schools AT ANY TIME during the school day. DOHS students will be considered TRESPASSERS if caught at any of these sites, and may be subject to arrest. The only exception to this would be if: a) the student has written permission from an administrator the school site in question; or b) the student is a spectator at a community event being held at that school (i.e., sporting event).



### **TRUANCY**

It is the expectation at Desert Oasis High School that students be in school “*everyday, and on time!*” Also, students who are habitually tardy or absent to school will be referred to the SARB (School Attendance Review Board) for review. The SARB may recommend an alternative school placement (i.e., Community School) for students whose school attendance does not exhibit significant improvement. 1



### **UNAUTHORIZED ITEMS**

The following items are not allowed at Desert Oasis High School: backpacks, tote bags, purses: Again, these items are NOT ALLOWED. **Students will be asked to leave these items in the main office.**

Cell Phones, iPods, MP3s, CD players, Cameras, video games, etc.: These items are NOT ALLOWED during school hours (8AM – 2:00 PM). **These items will be confiscated and held in the main office:**

1<sup>st</sup> offense: Returned to student at end of the day

2<sup>nd</sup> offense: Will only be returned to parent/guardian

3<sup>rd</sup> offense: Item will be kept in office and returned to student at the end of the semester.

### **UNIFORM COMPLAINT PROCEDURES**

The Board of Trustees recognizes that the District is responsible for complying with applicable state and federal laws and regulations governing educational programs. The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability in any program or activity that receives or benefits from state financial assistance. The District shall also use uniform complaint procedures when addressing failure to comply with state and/or federal laws in all educational programs including, but not limited to:

1. Nondiscrimination in District programs and activities
2. School-Based Coordinated Programs
3. School Improvement Programs
4. Special Education Programs
5. Child Nutrition Programs
6. Title I Programs
7. Education of Students of Limited English Proficiency
8. Migrant Education
9. Vocational Education.

### **UNIFORM POLICY (DRESS CODE)**

Students must wear a uniform to DOHS. The uniform consists of: black or teal polo top (plain, with no writing or logos) and khaki/tan-colored bottoms. Students who ‘sag’ their pants will be required to be tucked in and wear a belt. Visible undershirts must be black or white. Clothing must be of appropriate size or length.

1. Pants must sit at waist (undergarments must not be visible!). **Students will be directed to raise their pants to sit at their natural waist.** Two violations will result in student having to wear shirts tucked in and pants held up by a belt.
2. Shorts or skirt length: The length of shorts or skirts must reach at least the tips of the wearer’s

fingertips when (the wearer) is standing up straight. **Students will be required to obtain a replacement bottom if shorts/skirts are deemed excessively short.**

3. Shirts must be polos, and deep cleavage is not acceptable. **Students will be required to obtain a replacement top if a) shirts are not polos; and b) if top cleavage is excessively deep.**
4. Tops and bottoms are to be free of any writing, graffiti, or commercial printing. **Students will be required to obtain a replacement top and/or bottom if tops/bottoms are not of the solid required colors and clear of any imprints.**
5. Facial Piercings are not allowed on campus at any time, in any class
6. Earrings that have long spikes are not allowed on campus at any time, in any class
7. Tattoos that depict drugs, violence, gang sign/insignia/activity/affiliation, alcohol, drugs, weapons, or **anything deemed inappropriate by the administrator** will be covered at all times while on campus
8. ID's and lanyards are part of the uniform and must be worn at all times while on campus



#### **VALENZUELA/CAHSEE INTENSIVE INSTRUCTION AND SERVICES PROGRAM LAWSUIT SETTLEMENT**

Education code section 37254 requires that the following notice be posted in the school office of each school serving students in grades 10-12, the district office, and on the Internet website of the school district. This notice must comply with the translation requirements of Education code 48985.

Pursuant to California Education Code section 37254, you are hereby notified that:

1. Pupils, including English learners, who have not passed one or both parts of the California high School Exit Exam (CAHSEE) by the end of grade 12 are entitled to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they pass both parts of the CAHSEE, whichever comes first;
2. English learners, who have not passed one or both parts of the CAHSEE by end of grade 12, are entitled to receive services to improve English proficiency as needed to pass those parts of the CAHSEE not yet passed for up to two consecutive academic years after completion of grade 12 or until they pass both parts of the CAHSEE, whichever comes first; and,
3. Pupils, who have not passed one or both parts of the CAHSEE by the end of grade 12, have the right to file a complaint regarding intensive instruction and services under the Uniform Complaint Procedures if he or she was not provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they pass both parts of the CAHSEE, whichever comes first.

#### **VANDALISM, TAGGING, GRAFFITI**

Vandalism, tagging, and graffiti on school property is not allowed. School property includes: Physical buildings (exterior and interior); desks, chairs, books, computers, printers, etc. Consequences will include: suspension, restitution, and/or referral to law enforcement.

Students are to use standard writing on all assignments (not script) and are not to write or have photos on their binders.

### **VOLUNTARY TRANSFERS**

Students who voluntarily transfer to Desert Oasis High School have the option to transfer back to their original school of residence at any time, ***if the transfer will not adversely affect the student***. The transfer may be postponed until such a time when a natural transition would facilitate the move. ***No transfer returns will be allowed after the ninth week of each semester.***



### **WILLIAMS SETTLEMENT LEGISLATION NOTICE**

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. Each student, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair. “Good repair” means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction. **Complainants may also use the UCP process to report violations of the Clean School Restroom Act.**
3. There should be no teacher vacancies or misassignments. "Misassignment" means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. “Teacher vacancy” means a position to which a single designated certificated employee has not been assigned at the beginning of the school year for the entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for the entire semester.
4. Pupils, including English Learners, who have not passed one or both parts of the high school exit examination by the end of the 12<sup>th</sup> grade are entitled to receive intensive instruction and services for up to two consecutive academic years after the completion of the 12<sup>th</sup> grade, or until the pupil has passed both parts of the examination, whichever comes first.

# BACK TO SCHOOL NITE!

**WHERE?            DESERT OASIS HIGH SCHOOL**  
**WHEN?            WEDNESDAY, AUGUST 28, 2013**  
**TIME?             6:00 PM—7:30 PM**

The evening will start with a general parent meeting in Room 5.

Classroom visits will begin at 6:30 PM.

We will also hold the School Site Council election for parent representatives.

Join your parents as they meet your teachers!

*\*August 28th is a minimum day for students.  
School will be dismissed at 12:19 p.m.*



## 2012 Schedule of Board Meetings

Closed Session: 6:00PM

Public Meeting: 7:00P.M.

(Unless otherwise posted)

<u>Board Meeting Date</u>	<u>Agenda Delivery Date</u>
January 17, 2012	January 13, 2012
February 21, 2012	February 16, 2012
March 13, 2012	March 9, 2012
April 10, 2012	April 6, 2012
May 08, 2012	May 4, 2012
May 22, 2012 @ 6:00PM (Budget Study Session)	May 18, 2012
June 12, 2012	June 8, 2012
June 26, 2012@ 6:00PM (Budget Adoption)	June 22, 2012
July 10, 2012	July 6, 2012
August 14, 2012	August 10, 2012
September 11, 2012	September 7, 2012
October 09, 2012	October 5, 2012
November 13, 2012	November 9, 2012
December 11, 2012 (Annual Organizational Meeting)	December 7, 2012

**\*\*CUHSD Board meetings begin at 7:00 PM, and are held at the Central Union High School District board room at 351 Ross Avenue, El Centro.**

# CAHSEE DATES!

English-Language Arts	Mathematics	
Tuesday, October 1, 2013	Wednesday, October 2, 2013	11 & 12 Grades
Tuesday, November 5, 2013	Wednesday, November 6, 2013	12th Grade
Tuesday, February 4, 2014	Wednesday, February 5, 2014	11 & 12 Grades
Tuesday, March 18, 2014	Wednesday, March 19, 2014	10th grade census
Tuesday, May 13, 2014	Wednesday, May 14, 2014	10th grade make up and 12th grade

# BE PREPARED!!!

# Collaborative Wednesdays

<b>Semester I</b>	<b>Collaborative Wednesday (7 Minimum Days)</b>	<b>Semester II</b>	<b>Collaborative Wednesday (6 Minimum days)</b>
<b>August</b>	28		
<b>September</b>	11 & 25	<b>January</b>	15
<b>October</b>	9 & 23	<b>February</b>	5 & 26
<b>November</b>	6	<b>March</b>	12
<b>December</b>	11	<b>April</b>	2
		<b>May</b>	7

# BELL SCHEDULES

*Regular Day) - Every day and on time!*

**1st Period:** 8:00 AM—8:50 AM

**2nd Period:** 8:53 AM—9:43 AM

**3rd Period:** 9:46 AM—10:36 AM

***Break:*** ***10:36 AM—10:46 AM***

**4th Period:** 10:46 AM—11:36 AM

**5th Period:** 11:36 AM—12:29 PM

Lunch 12:29 PM —1:10 PM

**6th Period:** 1:10 PM—2:00 PM .

## *(Minimum Day)*

**1st Period:** 8:00AM—8:40AM

**2nd Period:** 8:43 AM—9:23 AM

**3rd Period:** 9:26 AM—10:06 AM

***Break:*** ***10:06—10:13***

**4th Period:** 10:13 AM—10:53 AM

**5th Period:** 10:56 AM—11:36 AM

**6th Period:** 11:39 AM—12:19 PM

# FINAL EXAM DATES

<b>Semester 1</b>	<b>December 19 &amp; 20, 2013</b>
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<b>Semester II</b>	<b>June 3 &amp; 4, 2014</b>
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*\*Seniors will take their Semester II finals on Tuesday and Wednesday, May 28 & 29*

**CAHSEE: A STUDENT MUST PASS BOTH SECTIONS OF CAHSEE AS A GRADUATION REQUIREMENT**

PASSED CAHSEE ELA?  YES      DATE PASSED: \_\_\_\_\_  
 NO

PASSED CAHSEE Math?  YES      DATE PASSED: \_\_\_\_\_

**GPA: A STUDENT MUST EARN A MINIMUM OVERALL 2.00 GRAD POINT AVERAGE AS A GRADUATION REQUIREMENT**

STUDENT'S OVERALL GPA: \_\_\_\_\_

**CREDITS: A STUDENT MUST EARN A MINIMUM OF 220 CREDITS AS A GRADUATION REQUIREMENT**

STUDENT'S OVERALL EARNED CREDITS: \_\_\_\_\_

**REQUIRED CREDITS: THE FOLLOWING ARE THE 220 REQUIRED CREDITS TOWARDS GRADUATION AT DESERT OASIS HIGH SCHOOL—English (40); Mathematics (20); Social Studies (30); Science (20); Physical Education (20); Fine Arts/Foreign Language (10); Practical Arts (5); Health Education (5); Academic Electives (10); General Electives (60)**

ENGLISH 9 (10 credits)	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2
ENGLISH 10 (10 credits)	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2
ENGLISH 11 (10 credits)	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2
ENGLISH 12 or equivalent (_____); (10 credits)	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2

ALGEBRA I (10 credits)	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2
MATH at a level higher than Alg I ; (10 credits)	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2

WORLD HISTORY (10 credits)	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2
UNITED STATES HISTORY (10 credits)	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2
AMERICAN GOVERNMENT (5 credits)	<input type="checkbox"/> One Semester	
ECONOMICS (5 credits)	<input type="checkbox"/> One Semester	

***LIFE SCIENCE***

**LIFE SCIENCE (10 credits)**

Semester 1

Semester 2

**PHYSICAL SCIENCE (10 credits)**

Semester 1

Semester 2

***PHYSICAL EDUCATION***

**PHYSICAL EDUCATION (20 credits)**

Semester 1

Semester 2

Semester 1

Semester 2

***OTHER***

**FINE ARTS/FOR LANGUAGE (10 credits)**

Semester 1

Semester 2

**PRACTICAL ARTS (5 credits)**

Semester 1

Semester 2

**HEALTH EDUCATION (5 credits)**

Semester 1

Semester 2

***ELECTIVES***

**ELECTIVES—ACADEMIC (10 credits)**

Elective Name: \_\_\_\_\_

Semester 1

Semester 2

**ELECTIVES—GENERAL (60 credits)**

Elective Name: \_\_\_\_\_

Semester 1

Semester 2

Elective Name: \_\_\_\_\_

Semester 1

Semester 2

Elective Name: \_\_\_\_\_

Semester 1

Semester 2

Elective Name: \_\_\_\_\_

Semester 1

Semester 2

Elective Name: \_\_\_\_\_

Semester 1

Semester 2

Elective Name: \_\_\_\_\_

Semester 1

Semester 2

Elective Name: \_\_\_\_\_

Semester 1

Semester 2

*Student has earned \_\_\_\_\_ credits towards graduation.*

# SCHOOL SITE COUNCIL MEETINGS

## 2012-2013 SCHOOL YEAR

Desert Oasis High School's School Site Council meetings will be held twice each semester. The SSC meetings will be held in **RM 2**, and are scheduled to begin at **3:15 p.m.**

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*Wednesday, September 18, 2013*

*Wednesday, November 13, 2013*

*Wednesday, February 12, 2014*

*Wednesday, May 28, 2014*

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**Central Union High School District**  
**Valenzuela/CAHSEE Intensive Instruction and Services Program Lawsuit Settlement**

AUGUST 2012

Pursuant to California Education Code section 37254, you are hereby notified that:

1. Pupils, including English learners, who have not passed one or both parts of the California High School Exit Examination (CAHSEE) by the end of grade 12 are entitled to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they pass both parts of the CAHSEE, whichever comes first;
2. English learners, who have not passed one or both parts of the CAHSEE by the end of grade 12, are entitled to receive services to improve English proficiency as needed to pass those parts of the CAHSEE not yet passed, for up to two consecutive academic years after completion of grade 12 or until they pass both parts of the CAHSEE, whichever comes first; and
3. Pupils, who have not passed one or both parts of the CAHSEE by the end of grade 12, have the right to file a complaint regarding intensive instruction and services under the Uniform Complaint Procedures if he or she was not provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they pass both parts of the CAHSEE, whichever comes first.

The purpose of the CAHSEE is to improve student achievement in high school and to help ensure that students who graduate from high school can demonstrate competency in the California content standards for English-language arts and mathematics. Students who did not pass one or both parts of the CAHSEE by the end of grade 12 are encouraged to contact the district to receive intensive instruction and services in order to pass the CAHSEE.

If you have any questions about the services available, wish to obtain services, or wish to file a complaint regarding services, please contact the principal's office at Desert Oasis High School (760-336-4555), or the Central Union High School District office (760-336-4500). Please take advantage of these options; we are here to help you succeed.

.....

**Convenio de la Queja del Programa de Servicios e Instrucción Intensiva de CAHSEE/ Valenzuela**

AGOSTO 2012

De acuerdo a la sección 37254 del código educacional de California, se le notifica que:

1. Los alumnos, incluyendo a los estudiantes aprendiendo el inglés, quienes no han aprobado una o ambas partes del Examen de Salida de la Preparatoria de California (conocido por sus siglas en inglés como CAHSEE) para el final del duodécimo año tienen el derecho a recibir servicios e instrucción intensiva hasta dos años académicos consecutivos después de culminar el duodécimo año o hasta aprobar ambas partes del CAHSEE, lo que ocurra primero;
2. Los estudiantes aprendiendo el inglés quienes no han aprobado una o ambas partes del CAHSEE para el final del duodécimo año, tienen el derecho a recibir servicios para mejorar su dominio en el inglés como se necesite para aprobar aquellas partes del CAHSEE que aún todavía no son aprobadas hasta dos años académicos consecutivos después de culminar el duodécimo año o hasta aprobar ambas partes del CAHSEE, lo que ocurra primero; y
3. Los alumnos quienes no han aprobado una o ambas partes del CAHSEE para el final del duodécimo año tienen el derecho a entablar una queja con respecto a los servicios e instrucción intensiva bajo los Procedimientos de Quejas Uniformes si él/ella no fue proporcionado con la oportunidad de recibir servicios e instrucción intensiva hasta dos años académicos consecutivos después de culminar el duodécimo año o hasta aprobar ambas partes del CAHSEE, lo que ocurra primero.

El objetivo del CAHSEE es de mejorar el rendimiento estudiantil en la preparatoria y ayudar en asegurar que los estudiantes quienes se gradúan de la preparatoria puedan demostrar su aptitud en las normas de contenido de California para las artes lingüísticas de inglés y matemáticas. Se anima que los estudiantes quienes no aprobaron una o ambas partes del CAHSEE para el final del duodécimo año se pongan en contacto con el distrito para recibir servicios e instrucción intensiva para poder aprobar el CAHSEE.

Si tiene preguntas sobre los servicios disponibles, desea obtener servicios, ó desea someter una queja con respecto a los servicios, favor de comunicarse con la oficina de la directora en Desert Oasis High School (760) 336-4555, ó la oficina central del Central Union High School District (760-336-4500). Por favor tome ventaja de estas opciones; estamos para ayudarles tener éxito.

# Williams Settlement Legislation

Classroom Notice

## ATTENTION PARENTS, GUARDIANS, PUPILS & TEACHERS

IMPORTANT INFORMATION ABOUT INSTRUCTIONAL MATERIALS, SCHOOL FACILITIES, AND TEACHER VACANCY OR MISASSIGNMENT

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. Each student, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair. "Good repair" means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction. **Complainants may also use the UCP process to report violations of the Clean School Restroom Act.**
3. There should be no teacher vacancies or misassignments. "Misassignment" means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. "Teacher vacancy" means a position to which a single designated certificated employee has not been assigned at the beginning of the school year for the entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for the entire semester.
4. Pupils, including English Learners, who have not passed one or both parts of the high school exit examination by the end of the 12<sup>th</sup> grade are entitled to receive intensive instruction and services for up to two consecutive academic years after the completion of the 12<sup>th</sup> grade, or until the pupil has passed both parts of the examination, whichever comes first.

If you do not think these requirements are being met, a complaint form may be obtained at the main office at Desert Oasis High School, the Central Union High School District, or downloaded from the County Office of Education website at [www.icoe.org](http://www.icoe.org). You may also download a copy of the California Department of Education complaint form from the following website: <http://www.cde.ca.gov/re/cp/uc/>.



## Legislación Williams

Notificación para Salones de Clase

## ATENCION PADRES, TUTORES, ALUMNOS, Y MAESTROS

Información Importante Relacionada a Materiales Educativos, Planteles Educativos, y Falta de Maestros Titulados

Se le notifica lo relacionado al Código Educativo de California, Sección 35186:

1. El plantel educativo debe contar con suficientes libros de texto y materiales educativos. Cada estudiante, incluyendo aquellos aprendices del Idioma Inglés, deben contar con un libro de texto o materiales de instrucción, o ambos, para el uso exclusivo en el salón de clase o para su hogar.
2. Los planteles educativos deben estar limpios, seguros y siempre en buen estado. En "Buen Estado" significa que el plantel se mantiene limpio, seguro y funcional como lo dictamina la Oficina de Construcción de Escuelas Públicas.
3. El plantel educativo debe contar con todos los maestros que se requieran para satisfacer la demanda del alumnado. No debe de existir salones sin maestros o con maestros sin la debida certificación requerida por la ley de educación. "Maestro vacante" se define cuando no se designa un maestro de grupo o salón al principio de un semestre o año escolar.
4. Alumnos, incluyendo estudiantes que están en proceso de aprender Inglés, que no han pasado al final del doceavo, una o dos secciones del examen de egreso de high school, tienen derecho de recibir apoyo académico y servicios intensivos por dos años escolares después de su último año en high school, o hasta que el alumno haya aprobado las partes requeridas del examen.

Si usted decide que estos requisitos no se han cumplido, puede llenar el documento para quejas que puede obtener en la oficina de Desert Oasis High School, la oficina del distrito escolar o en la página electrónica de la Oficina de Educación [www.icoe.org](http://www.icoe.org). También podrá obtener esta forma en el Departamento de Educación del Estado en el siguiente sitio: <http://www.cde.ca.gov/re/cp/uc/>.

*Desert Oasis High School...a place to work, learn, and succeed!*

**SCHOOL MAPS**

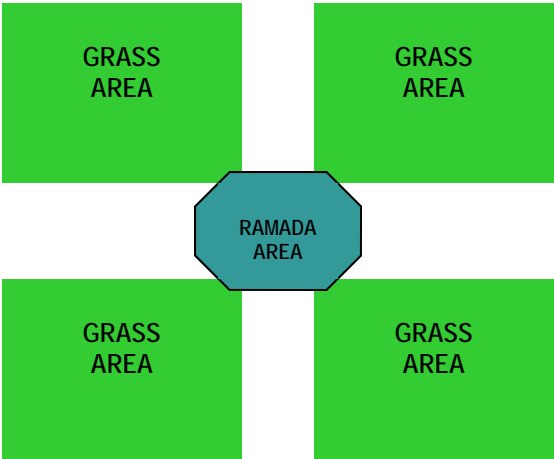
**EMERGENCY ROUTES**

**EMERGENCY PROCEDURES**

**EMERGENCY ROUTES**

DESERT OASIS HIGH SCHOOL  
CENTRAL UNION ADULT HIGH SCHOOL  
MAIN OFFICE

- RM 4 Mrs. Méndez
- RM 3 Ms. Flores
- GIRLS' RR
- STAFF RM
- RM 2 Ms. Martínez
- RM 1 Mr. López



- RM 5 Mr. Valenzuela
- RM 6 Mr. Padilla
- BOYS' RR
- CUSTODIAN
- RM 7 Mrs. Williams
- RM 7A CUHSD Techs

BASKETBALL COURTS  
&  
DRILL (S) EVACUATION SITE

MIGRANT  
PRE-SCHOOL

- RM 17 Mrs. Ellett
- RM 16 Mrs. Lara
- RM 15 Adult Ed
- RM 14 ADULT ED
- RM 13 Adult Ed

- RM 8 Ms. Adams
- RM 9
- RM 10
- RM 11 ADULT ED
- RM 12 ADULT ED

GRASS AREA &  
Adult Ed.  
Evacuation Site

CENTRAL UNION HIGH SCHOOL  
DISTRICT OFFICE

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## FIRE OR EVACUATION DRILLS PROCEDURES

### SIGNAL:

Short intermittent signals are given on the bell system for ten (10) seconds, followed by a two (2) second pause, and then repeated several times.

### PROCEDURES:

Students and adults evacuate the building to designated areas (BASKETBALL COURTS) according to the principal's pre-arranged plans. The teacher will be the last person to leave the classroom, taking the class record and/or roll and keys with him/her, and closing doors and windows if possible. DOHS students are to report to the teacher's assigned area on the basketball courts (as indicated by the number on the ground reflecting classroom number you were in during that period).

### RECALL:

The principal will use the regular bell signal, which calls all student in the building at any time.

### NOTE:

The principal is to ascertain that all classrooms, assembly rooms, and lavatories are evacuated. The senior custodian is to check on emergency facilities such as electricity, gas, and water shut-offs. Drills are to be reported to: El Centro Fire Department.

## EARTHQUAKE OR DISASTER

### SIGNAL:

Teacher or designated individual's issuance of the "drop" order.

### NOTE:

In a real earthquake the shock or the tremor will be the signal, in which case each teacher and his/her group will proceed immediately as indicated below.

### PROCEDURES:

1. KEEP CALM—DO NOT RUN
2. (IF INDOORS) - Drop to the floor beneath a desk, chair, table, or bench with back to any window.
3. If there is nothing to get under, get close to an inside wall, away from windows
4. In a bent or crouched over position, bury face in the crook of one elbow, place the other hand over the back of the neck.
5. Cover the head with a coat, sweater, or notebook if handy.
6. After shaking is over, and/or evacuation signal is given, go to the assembly area (unless otherwise indicated, the assembly areas will be on the BASKETBALL COURTS (report to the teacher's assigned area, as indicated by the number on the ground, reflecting the classroom number you were in during that period).
7. All teachers shall take roll and note missing students or staff. Students should remain outdoors, in evacuation area, until buildings are declared safe.
8. (IF OUTDOORS) - Get away from all buildings.
9. Stay clear of walls, power poles, trees, loose wires, and metal fences.
10. Lie flat on the ground, and bury face in the crook of one elbow, place the other hand over the back of the neck.
11. The principal has the option (after complying with the above) either to evacuate the buildings using the fire drill signals and procedures, or to return to regular school routine using the recall signal.

### NOTE:

In case of a real earthquake, the evacuation or fire drill signal is given to evacuate the buildings after the initial earthquake shocks or tremors have subsided. Assembly areas should be a sufficient distance from buildings, poles, trees, and loose wires to avoid danger of these items falling.

### RECALL:

The principal will use the regular bell signal, which calls all student in the building at any time.

## **"DROP" DRILLS**

**FOLLOW THIS PROCEDURE FOR DISASTERS THAT OCCUR WITHOUT WARNING, SUCH AS A BOMB THREAT, BOMB BLAST, EXPLOSION, ETC.**

### **SIGNAL:**

(No bell signal) The teacher in charge give the "DROP" command.

### **PROCEDURES:**

1. Drop to the floor, beneath a desk, chair, table, or bench with back to any windows.
2. If there is nothing to get under, get close to an inside wall away from windows.
3. In a bent, crouched-over position, bury face in the crook of the elbow; place the other hand over the back of the neck.
4. Cover head with a coat, sweater, or notebook if handy.
5. Remain in the above position until the "As you were" command is given by the teacher in charge.
6. (If outside), the student should crouch or lie down under any available protection. If none available, drop to the ground, curl up with back against the blast or light.

### **EVACUATION PROCEDURES:**

Outside assembly areas—Following an earthquake, and in case of fire, assemble in areas approved by local emergency service authorities. Areas should be a safe distance from buildings, away from driveways, and with a safe exit route in case danger spreads. For protection against a blast, falling obstacles or materials, and more specifically, protection against "fallout", assemble in areas predetermined by local school district and local emergency services.

### **EVACUATION PROCEDURE:**

Follow plans for an alternate location for protective custody of students (pre-determined by local school district and local emergency service authorities) if local area disasters render the school facilities unusable. .